



THE EARLY COLLEGE OF  
**ARVADA**

**Board Meeting Minutes**  
**February 27, 2018 – 6:00 p.m.**  
**Location: The Early College of Arvada**

Board members present: Brenda Snyder, Kelly Hupfeld, Steve Berg, TO Owens, Katy Warrick, Anthony Fontana, Todd Cordrey, Absolom Herrera (by phone).

Guests: Janice Anderson, Aidyn Quintana, Amber Tyler

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The meeting was called to order at 6:04 p.m. Mr. Berg made a motion for approval of the agenda. Mr. Fontana seconded the motion, which passed unanimously.

Board education session: Mr. Berg discussed a recent report from the Manhattan Institute on the education pipeline. Board members agreed that ECA was well-positioned to address gaps in both the high school and college segments of the pipeline, including helping students explore their interests, learn how to pay for college, etc. Ms. Snyder asked board members to consider what initiatives might grow out of the discussion. Ms. Snyder will lead the board education session at the March meeting, and Mr. Fontana will do so in May.

Board work session

Standing reports:

- Executive Director and team: Mr. Cordrey and Ms. Anderson reported on the following:
  - The second round of teacher evaluations has been completed, and the next step will be to have teachers visit other ECA classrooms.
  - ECA has committed to giving teachers 2019-2020 contracts before spring break.
  - ECA will be transitioning to a modified block schedule to provide more time for hands-on and project-based learning.
  - Staff are exploring academies in 6<sup>th</sup> grade and 9<sup>th</sup> grade to help students with transitions.
  - The 2019-20 calendar is nearly completed.
  - There are several current bills in the Colorado legislature affecting charter school funding.
  - We received a zero-interest loan from CSI and a line of credit from Abstract Insights to help with cash flow issues. Still looking for options for additional \$100,000 to meet TABOR reserve. No additional RIFs needed.
  - A night custodian has been selected.
  - Feeder school visits are underway.



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- Staff are continuing to work on grants.
- This month's dashboard review shows that absences continue to be an issue. Staff will consider aggressive efforts to improve absences and tardies. Mr. Berg and Ms. Snyder will work with Mr. Cordrey and Ms. Schaeffer on how best to display indicators.
- Please sign up to attend March events at ECA – visit the Board Scorecard Google spreadsheet to sign up.
- Governance Committee: Ms. Snyder reported that our goal is to recruit three new board members. We will move to being a giving board, where each member is expected to give a contribution.
- PTCO: Ms. Tyler reported that the PTCO is in good shape and planning to support teachers to round out the year.

#### Board action items

Meeting minutes: Mr. Fontana moved the approval of the January meeting minutes. The motion was seconded by Mr. Berg and passed unanimously.

Proposed financial policies: Mr. Owens moved the adoption of the proposed financial policies. Ms. Warrick seconded the motion, which passed unanimously. Mr. Cordrey and Ms. Warrick will explore a requirement that funds be deposited prior to being committed.

Bylaws revision: Mr. Owens moved that the proposed bylaws revision be adopted. Mr. Fontana seconded the motion, which passed unanimously.

Appointment of Aidyn Quintana to Board: Ms. Snyder proposed that Mr. Quintana be appointed to the board of directors. Ms. Warrick seconded the motion, which passed unanimously.

#### Other business

Calendar review: The next board meeting will be held on March 20 to accommodate spring break. The 2019 board retreat will be held on June 26 and 27, from 5 p.m. to 9:30 p.m.

Other announcements/information: The State Board of Education will be considering rules to implement SB 225 (early college requirements). Mr. Cordrey has been meeting with a representative from the Colorado Department of Education on this and will report to the board if necessary.

Adjournment: Mr. Owens moved that the meeting be adjourned, and Mr. Fontana seconded the motion. The meeting was adjourned at 8:15 p.m.

*Board meetings are held on the fourth Wednesday of the month unless otherwise noted and are open to the public, including ECA staff, students, and families. To request that an item be placed on a future agenda, please contact Board Secretary Kelly Hupfeld at [khupfeld@ecarvada.org](mailto:khupfeld@ecarvada.org).*