



Board Meeting Minutes

December 19, 2018 – 6:00 p.m.

Location: The School House, 5660 Olde Wadsworth Blvd

Board members present: Brenda Snyder, Kelly Hupfeld, Steve Berg, Katy Warrick, Anthony Fontana, TO Owens, Todd Cordrey.

Guests present: Amy Ward-Bailey, Janice Anderson.

- I. **Call to Order and Introductions.** The meeting was called to order by Ms. Snyder at 6:05 p.m.
- II. **Consent Agenda.** Mr. Owens made a motion to move items IV.a-d (policy approvals) into the consent agenda, noting that board members had been presented with the proposed policies at the prior board meeting. Mr. Fontana seconded the motion, and it passed unanimously. Ms. Snyder moved to approve the consent agenda, and the motion passed unanimously.
- III. **Standing Committee Reports**
 - a. Board Chair: No report.
 - b. Executive Director and team: Ms. Anderson reported that disciplinary referrals decreased over last year by 25%, and that overall disciplinary action decreased by 26%. Ms. Anderson also reported the first NWEA results for the school year showed that all grades except 7th grade either showed improvements over last year or were steady. ECA has hired a new math teacher which will help in decreasing math class sizes. Mr. Cordrey reported that the school hosted eight re-enrollment meetings, and 204 families have either re-enrolled or indicated interest.
 - c. Treasurer/Finance Committee: Mr. Owens noted that Ms. Koltak has resigned, and that financial management will be outsourced to a company recommended by the Colorado League of Charter Schools for the remainder of the year. The Finance Committee is working on clarifying the school's financial position and will present an amended budget to the Board in January. The amended budget is due to CSI by the end of January. Mr. Cordrey, Ms. Snyder, and Mr. Owens will work on bringing our financial policies into compliance, a condition required by CSI for the charter renewal.
 - d. School Accountability Committee. The SAC will meet on December 20. ECA's Unified Improvement Plan for 2018 has been completed and posted.
 - e. Marketing Committee. Mr. Fontana reported that the feeder schools toolkit is ready to go, and that we will relaunch Facebook ads in February.
 - f. PTCO. No report.
 - g. Governance Committee. No report.



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IV. Unfinished Business

- a. Charter renewal update: CSI has renewed the school's charter for 2 years. Two major areas of concern are middle school academics and financial compliance issues. Due to the financial compliance issues, ECA's school performance rating is Priority Improvement.
- b. January 7 get-together with teachers: Mr. Owens and Ms. Snyder are providing lunch to teachers at 11:30, and other board members are encouraged to attend.

V. New Business

- a. Review of next month's key events and board attendees: Board members discussed ways to be more visible in the school. Board members are welcome to attend staff meeting, and Ms. Anderson will provide a schedule. Board members are also welcome to shadow staff for all or part of a day.

VI. Comments and Announcements

- VII. Adjournment.** Mr. Owens moved to adjourn the meeting, and Mr. Fontana seconded the motion. The meeting was adjourned at 6:43.

Board meetings are held on the fourth Wednesday of the month and are open to the public, including ECA staff, students, and families. To request that an item be placed on a future agenda, please contact Board Secretary Kelly Hupfeld at khupfeld@ecarvada.org.